

Österreichischer Cricket Verband – Austrian Cricket Association
ZVR Number: 648566058

General Rules & Regulations

Table of Contents

1. Terminology	3
2. Member & donator admission	3
3. Member obligations	3
4. Player Passes	4
5. Financial resources	4
6. Auditors	5
7. Disciplinary Committee	5
8. Appeals Committee	5
9. Committees & advisers	5
10. Training and courses	6
11. Competitions	6
12. Competition Manager	6
13. Competition Secretary	6
14. Participation in outdoor competitions	7
15. Playing Fees	7

1. Terminology

ÖCV-ACA	Österreichischer Cricket Verband - Austrian Cricket Association
ZVR	Zentrales VereinsRegister (<i>Centralized Registers of Associations</i>)

2. Member & donator admission

- 2.1. A membership application should be submitted to the Secretary together with:
 - a. a copy of the Statutes of the applicant;
 - b. the entry number in the central register of associations (“Zentrale Vereinsregister”; ZVR)
 - c. a member’s list of the applicant.
- 2.2. The Secretary shall forward the decision on the application as soon as possible to the applicant.
- 2.3. The Secretary will publish the name of a newly admitted member in an official publication of the association.
- 2.4. An application to be a donator should be submitted to the Secretary. The Secretary shall forward the decision on the application as soon as possible to the applicant.
- 2.5. Upon receipt of the donator contribution, a Donator Pass will be handed out by or on behalf of the Executive Committee, with a validity of one year.

3. Member obligations

- 3.1. Each member is obliged to provide the Secretary with the complete text of the members Statutes and the names of the persons being part of the members Executive Committee. In case of changes to its Statutes or its Executive Committee the ÖCV-ACA should be informed within 4 weeks.

- 3.2. On a yearly basis, and on the 31st of March at the latest, and when there is a relevant change, each member club is obliged to provide the Secretary with a Member's List. This list should include all adult female and male, and junior female and male members. For playing member's the Member's List should include the following information:
 - a. Full name
 - b. ÖCV-ACA registration number (leave empty when new player or unknown)
 - c. Date of birth
 - d. Born in Austria (yes/no)
 - e. Austrian passport holder (yes/no)
 - f. Resident in Austria since (month/year)
- 3.3. When a player does not have an ÖCV-ACA registration number the ÖCV-ACA will inform the member club of the number, which they will then pass on to the player. This number does not expire when the membership of the club is terminated.
- 3.4. Member's lists and additions must be submitted in electronic or in typewritten form. If submitted in electronic form, the list should comply with the requirements of the Secretary.

4. Player Passes

- 4.1. Starting in 2010 each player registered to play in ÖCV-ACA competitions will be required to hold a 'Player's Pass'.
- 4.2. The Player's Passes will be valid for ten years.
- 4.3. The purpose of the Player's Pass is to correctly identify players during games.
- 4.4. The Player's Pass will hold only minimal levels of information (Name, Month and Year of Birth, Club) and the information will not be stored electronically, other than in the Player's lists sent by each club at the start of each season (see §3.2)
- 4.5. The cost of each Player's Pass, including replacements, will be €2.
- 4.6. In order to produce the passes, clubs when sending their Player's lists in 2010 should also send a recent passport sized photograph of each of their players to the Secretary of the ÖCV-ACA. The Secretary will then produce the Passes and send them to the clubs along with an invoice for the costs of the Passes.
- 4.7. In subsequent years, clubs will only need to send along with the Member's list photographs of:
 - a. New players
 - b. Players whose Player's Pass has expired
- 4.8. When a player moves clubs a new Player's Pass will be issued.
- 4.9. If a player joins a club during the season the club when sending their updated Member's list should also send a photograph of the new player, in order for a Player's Pass to be produced
- 4.10. If a player joins a club at short notice and there is no time for a Player's Pass to be requested and produced then this should be noted by the umpires and a request for a Player's Pass submitted along with the match report.

5. Financial resources

- 5.1. The enrolment and membership fees as approved by the General Meeting will remain valid until the General Meeting changes it.
- 5.2. The enrolment and membership fee for a year needs to be paid within 30 days of the invoicing date.
- 5.3. In case of late payments, the Executive Committee is authorised to charge a maximum of 5% interest per month.

6. Auditors

- 6.1. The Executive Committee will select possible candidates for the Auditors and advise the General Meeting to appoint them.
- 6.2. The Auditors advise the Executive Committee on the financial affairs of the association, in the broadest sense of the word.
- 6.3. The Auditors are authorised, with regard to the financial affairs of the association, to make their wishes, concerns and proposals known to the Executive Committee.
- 6.4. The Executive Committee gives the Auditors the opportunity to advise on financial decisions being made by the Executive Committee or other association's organs with regard to:
 - a. the establishment of membership fees and enrolment fees;
 - b. the financial conditions of staff employed by the association;
 - c. the establishment or modification of agreements in the name of the association, of which the financial interest is significant.

7. Disciplinary Committee

- 7.1. Upon receiving an Offence Report from the Competition Manager and the reporting fee, when relevant, the Executive Committee will form a disciplinary panel.
- 7.2. The Disciplinary Panel will consist of at least 5 adults who are not part of the Executive Committee.
- 7.3. The Executive Committee will select the panel such that the panel includes no member from any club involved in the alleged offence, such as players, umpires, and witnesses.
- 7.4. Once formed, the Disciplinary Panel appoints from their midst a Chairman and a Secretary.
- 7.5. The Chairman of the Disciplinary Panel assembles the Disciplinary Panel which will consider the merits of the case.
- 7.6. Further details with regard to the Disciplinary Panel are outlined in the Disciplinary Rules & Regulations.

8. Appeals Committee

- 8.1. Upon receiving an appeal against a verdict the Executive Committee will form an Appeals Panel
- 8.2. The Appeals Panel consists of at least 5 adults who are not part of the Executive Committee or any Disciplinary Panel that has heard the case previously.
- 8.3. The Executive Committee will select the panel such that the panel includes no member from any club involved in the alleged offence, such as players, umpires, and witnesses.
- 8.4. Once formed, the Appeals Panel appoints from their midst a Chairman and a Secretary.
- 8.5. The Chairman of the Appeals Panel assembles the Appeals Panel which will consider the merits of the appeal.
- 8.6. Further details with regard to the Appeals Panel are outlined in the Disciplinary Rules & Regulations.

9. Committees & advisers

- 9.1. The Executive Committee may choose to appoint separate organs in the form of committees in order to implement various tasks assigned to the Executive Committee.
- 9.2. The Executive Committee determines the composition of the committees and appoints a chairman from the committee's members.
- 9.3. The Executive Committee provides these committees with instructions, which should include a task description and powers granted, as well as the obligation to report to the Executive Committee at least once a year on their work.

- 9.4. The Executive Committee publishes the establishment, composition and tasks of the commissions in an official publication of the association. The Executive Committee shall also publish any changes in the composition of the committees.
- 9.5. The members of the committees shall be appointed for a term not exceeding two years.
- 9.6. Committee membership can be renewed after the expiry of a committee member's term. Within two months before the expiry of the term of its members, the committee can make a recommendation to the Executive Committee for its composition during the next term.
- 9.7. The Executive Committee can dismiss committee members, if the interests of the association so require.
- 9.8. The Executive Committee has the power to appoint advisers to the Executive Committee to provide advice on the area for which these advisers are appointed. The advisers are appointed for a term of one year, unless otherwise decided at the moment of appointment.

10. Training and courses

- 10.1. To improve the standard of governance & administration, playing, coaching and umpiring of cricket in Austria, the organs of the association will organize training and courses for its extraordinary members and the members of its ordinary members (called the "participant/s" from this point forward).
- 10.2. These courses will be organized by the executive committee or the association's organs as mentioned in § 7, on behalf of the Executive Committee.
- 10.3. The Executive Committee can set prior conditions to taking part in such training and courses, such as the obligation for the participant to fully or partially pay for the training or course, and to make oneself available for ÖCV-ACA cricket governance & administration, playing, coaching and umpiring activities upon successful completion of the training or course. These conditions must be set out in writing and agreed to prior to the course taking place.

11. Competitions

- 11.1. The ÖCV-ACA Executive Committee manages the following competitions:
 - a. all ÖCV-ACA women's, men's, youth and disabled performance competitions
 - b. all ÖCV-ACA women's, men's, youth and disabled development competitions
 - c. all ÖCV-ACA women's, men's and disabled veterans competitions
 - d. and all other ÖCV-ACA competitions the Executive Committee has established.
- 11.2. The ÖCV-ACA Executive Committee will decide each year which competition(s) will be organised in the coming outdoor season.

12. Competition Manager

- 12.1. The Executive Committee appoints for every season and for every ÖCV-ACA competition a Competition Manager
- 12.2. The Competition Manager is responsible for the actual organisation and running of the respective competition.

13. Competition Secretary

- 13.1. The Executive Committee may appoint a Competition Secretary in addition to a Competition Manager for a particular ÖCV-ACA competition
- 13.2. If the Executive Committee chooses to do so, the Competition Secretary is responsible for the administration of the respective competition.

14. Participation in outdoor competitions

- 14.1. A club which has an outstanding financial obligation towards the ÖCV-ACA dating before the 1st of January will not be allowed to enter any of the ÖCV-ACA outdoor competitions in that year.
- 14.2. The Competition Manager, on behalf of the Executive Committee, will penalise a club EUR 300, when this club withdraws a team from one of the competitions entered.
- 14.3. In exceptional circumstances and after consulting the Competition's Manager, the Executive Committee can remove a team from a competition, if they believe that this is desired or necessary to ensure a proper continuation of the competition. In such circumstances, the excluded team can appeal to the Appeal's Committee as mentioned in §6 above.
- 14.4. A team which, after the start of a competition is retracted or removed is considered to have finished in last place of this competition.

15. Playing Fees

- 15.1. Prior to the start of each season the ÖCV-ACA Executive Committee will negotiate with the ground operators and agree upon a ground fee for each competition format that is being organised.
- 15.2. Prior to the start of each season the ÖCV-ACA Executive Committee will negotiate with AUCUS and agree upon an umpire's fee for each competition format that is being organised.
- 15.3. Prior to the start of each season the ÖCV-ACA Executive Committee will purchase cricket balls for use in domestic competitions. These are the only balls to be used in domestic competitions and each club is obliged to purchase such balls.
- 15.4. Payments for ground fees, umpiring fees, ball costs and membership of the ÖCV-ACA will be made in two lump-sums. The first such payment will cover matches until the end of any group stages, and will be payable by the 31st of March. The second payment will cover all remaining matches and be payable by the 30 June. Failure to pay on time will result in the team being eliminated from all competitions entered.
- 15.5. In the event of matches being cancelled the average costs of the games will either be (i) refunded to the clubs, or (ii) the amount will be subtracted from the next payment.
- 15.6. In the event of a walkover the offending team(s) will be charged double the average fee and the other team will get a refund of this amount. In such cases, the additional costs will be added on to the second payment, or if after the second payment has been collected a separate bill will be sent out.